

### **Lost, Missing, Destroyed, Confiscated, or Stolen CAC**

**ALL CAC HOLDERS** are required to provide documentation confirming that the CAC has been reported lost or stolen (DoDM 1000.13-M-V1, encl. 2, subpar. 5.c.(3)).

Acceptable documents include:

1. An Official Police Report, with full incident details, will be accepted in place of the lost or stolen CAC statement.
2. Report from installation Security Office,
3. A statement/document(s) as provided by the Service/Agency (e.g. Counseling document), or
4. Letter or Memorandum from the activity's security manager, the individual's supervisor, or the sponsoring TASS Trusted Agent.
  - a. **\*NOTE\*** The letter or memorandum, which can be typed, or handwritten, must be prepared on the activity's letterhead, dated, and signed with a wet signature, or digitally signed using a CAC.

The letter/report **MUST** include the date, name and signature of CAC holder, place of incident, circumstances of the loss or theft, and name and signature of security office, supervisor, or CAC sponsor confirming that the CAC has been reported lost or stolen. If an ID Card/CAC is confiscated by Military Police at MCB Quantico gates, they will issue the card holder a "Confiscated AFID Card Receipt" to bring to DEERS. If any lost or stolen CAC/ID is found, please return to **ANY** DEERS ID Card Center for proper destruction.

You must present two (2) valid, unexpired, forms of identification that are approved by Federal Information Processing Standards 201-2, and one form **MUST** be a photo ID. **Active Duty Service Members please note: AN EXPIRED DRIVER'S LICENSE CANNOT BE USED FOR DEERS IDENTIFICATION PURPOSES.**